

## Health and safety policy

This is the statement of general policy and arrangements for	Beautiful New Beginnings
Overall and final responsibility for health and safety is that of	Carolyn Whitehead
Day-to-day responsibility for ensuring this policy is put into practice is delegated to	Carolyn Whitehead
Health and safety law poster is displayed	In each venue we hire
First-aid box and accident book are located	portable and bought to individual venues hired

### Employer statement

It is our aim to prevent accidents and cases of work-related ill health, as well as to provide adequate control of health and safety risks arising from work activities.

We will achieve this by undertaking relevant risk assessments and ensuring action required to remove/control risks will be carried out.

We will check that the implemented actions have removed/reduced the risks and will report the findings of the risk assessments to all relevant employees.

We will review assessments annually or when the work activity changes, whichever is soonest.

The individuals identified in this policy have been allocated specific responsibilities.

### Subject to review, monitoring and revision by

Carolyn Whitehead  
Valerie Bray  
Clare Bowers  
Christine Parry  
Kathryn Saunders

Reviewed every	12 months
Signed	<i>Carolyn Whitehead</i>
Date	11-11-2019

#### Employee responsibilities

- cooperate with supervisors and managers on health and safety matters
- not interfere with anything provided to safeguard their health and safety
- take reasonable care of their own health and safety
- report any health and safety concerns to the relevant person (as detailed in this policy).

